2021 Important Calendar Dates/ Deadlines for Chapter Boards and Regions*

*note – those items in gray are/were determined based on COVID19

January 4, 2021	Board Meeting Delegate Reports due to NEWH Inc.
January 7, 2021	Signature Cards deadline
February 4, 2021	NEWH Board of Directors Meeting (IBOD) – virtual
February 28, 2021	Chapter Business Plan and Budget due to NEWH, Inc.
March 20, 2021	Summer NEWH Magazine deadline
May 3, 2021	Board Meeting Delegate Reports due to NEWH Inc.
April 26, 2021	TopID info sent to chapters/regions. Chapter/Regions are to get the word out to qualifying firms in their area - nominations due July 1
June 3, 2021 - 9:30am – 12:30pm	NEWH Board of Directors Meeting – virtual
May 17, 2021	NEWH, Inc. distributes TopID Nominations forms to candidate firms
June 9, 2021	Fall NEWH Magazine deadline
July 1, 2021	TopID Nomination forms from Candidate Firms due
July 1, 2021	NEWH College of Fellows nominations open (candidate packets due Oct 31st)
August 31, 2021	Board Nominations – Chapter members submit nominations for their 2022 chapter board
August 31, 2021	TopID winners due! Chapters/Regions to submit three final TopID winners with nomination forms to Diane Federwitz at the NEWH, Inc. Office (images not needed at this time)
September 9, 2021	Winter NEWH Magazine deadline
September 13, 2021	Board Nominations – Chapter Nominations Chair to return completed 2022 board slate to NEWH, Inc. – NEWH to send out ballot 9/27
October 11, 2021	Board Meeting Delegate Reports due to NEWH, Inc.
October 11, 2021	TopID awards shipped to Chapter presidents/Regional chairs.
October 15 – December 22, 2021	Chapters and Regions can announce 2022 winners during their TopID event. If your chapter chooses not to notify your finalists and present the award during a fundraiser/TopID event during this time, you will have the opportunity to notify them in whatever manner you feel best suits this great honor.
November 13, 2021 – 8:30am-12:30pm	NEWH International Board of Directors Meeting – New York, NY
December 30, 2021	TopID 2022 recipients are posted on the NEWH website.
December 2021 – January 2022	Mandatory calls for 2022 Chapter directors (watch for schedule to be sent in Nov)
January 12, 2022	Travel reimbursements from IBOD New York meeting due

Ongoing deadlines – submissions to NEWH Inc.:

Approved board minutes submitted within 30 days of board meeting

Approved memberships submitted to NEWH Inc. within 30 days of receiving

Results of Activity reports submitted 45 days after event

Event RSVP final collections due 10 days after event (checks/credit cards)